Trustees of Salary Deferral Plan & Matching Plan

Retirement Board Meeting Session

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Wednesday, August 10, 2022 | **9:00 AM** | **Commission Chambers**

~ Minutes ~

Call to Order

Attendee Name	Title	Status	Arrived
Michael Fouts	Chairman	Present	
Kelly Mickle	Board Member	Present	
Currently Vacant -	Board Member	Absent	
Cathy Farr	Employee Member	Present	
Carla Green	Citizen Member	Present	
Fran Collins	Deputy County Clerk	Present	
Julie Millians	Benefits Manager	Present	

The Board of Trustees for the Salary Deferral Plan and Employee Matching Plan met in Regular Session on Wednesday, August 10, 2022.

Mr. Zach Walley from OneDigital (formerly with Truist) was in attendance.

Ms. Katrina Vaderdray from OneDigital and Ms. Traci Pennell from Ascensus (formerly with Truist) also attended the meeting remotely.

Chairman Fouts called the meeting to order at 9:00 a.m.

Minutes Approval

1. **Minutes of Wednesday, February 09, 2022**

The Board voted to approve the minutes from the Regular Meeting Session held on Wednesday, February 9, 2022.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Cathy Farr, Employee Member
SECONDER:	Kelly Mickle, Board Member
AYES:	Fouts, Mickle, -, Farr, Green

2. **Minutes of Wednesday, May 11, 2022**

The Board voted to approve the minutes from the Regular Meeting Session held on Wednesday, May 11, 2022.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Cathy Farr, Employee Member
SECONDER:	Kelly Mickle, Board Member
AYES:	Fouts, Mickle, -, Farr, Green

Consent Agenda

3. 13264 Confirm Execution of Investment Advisory Services Agreement with OneDigital

Ms. Mickle explained that on February 9, 2022 as part of the transition from Truist, the Board of Trustees voted to execute an agreement with OneDigital to provide investment advisory services, contingent upon legal review. Staff and counsel have since worked with OneDigital to finalize the terms of the agreement.

The Board voted to confirm execution of the Investment Advisory Services Agreement with OneDigital.

RESULT:	**CONFIRMED [UNANIMOUS]**
MOVER:	Cathy Farr, Employee Member
SECONDER:	Kelly Mickle, Board Member
AYES:	Fouts, Mickle, -, Farr, Green

Information for Trustees

4. 13270 Presentation from OneDigital of the Quarterly Investment Report

Ms. Vanderdray emphasized the importance of fiduciary benchmarking including review of services and fees regularly to protect plan fiduciaries, reduce fees, maintain quality service, and identify industry trends. She explained that the Department of Labor recommends that this occur every three (3) years. Since this process was just accomplished for the County's plans, OneDigital will perform this task in the future as part of the service the agency provides.

Ms. Mickle explained that the County's Plan Sponsor just completed a Request for Proposals (RFP) process to select a new recordkeeper (Empower) for the plans, and the fiduciary benchmarking was accomplished during this process. The anticipated date of transition to Empower is October 7, 2022.

Ms. Vaderdray briefly highlighted the benefits of a Fiduciary Academy offered by OneDigital as a service to provide fiduciary support for the members of the Board.

In response to a question from Ms. Mickle as to whether the classes offered in the Fiduciary Academy qualify toward the Board’s continuing education requirement, Ms. Vanderdray explained that she is not aware of anyone that has had an issue getting credit for the courses offered through the Fiduciary Academy.

In conclusion, she highlighted a survey performed by Franklin Templeton associated with areas that are important to employees when it comes to financial management education.

Mr. Walley provided an overview of the economy and market status (negative returns, supply chain issues, interest rates, inflation, unemployment, stock valuations, potential recession, volatility, S&P, Dow Jones, NASDAQ, GDP, housing, consumer confidence, and fixed income).

Mr. Walley presented asset allocations for both plans, highlighted fund performances, and provided monitoring/scoring reports for funds and the investment style analysis. He explained that the performances of the DFA World ex U.S. Government Fixed Income I Fund, the entire series of Target Date Funds, the Fidelity® Mid Cap Index, the Fidelity® Small Cap Index Fund, and the Fidelity® Real Estate Investment Portfolio Fund are under review, however, there are no suggested fund changes at this time.

In response to questions from Ms. Farr, Mr. Walley explained that Target Date Funds with more equity exposure have been experiencing more volatility across the board, but the County doesn't necessarily need to consider Target Date Funds with less equity exposure. At a future meeting, he will provide a more detailed presentation/comparison of the various series of Target Date Funds for the Board.

RESULT:	**ACCOMPLISHED**

5. 13271 Presentation from Ascensus of the Quarterly Management Report

Ms. Pennell explained that the transaction for Ascensus to acquire Newport Group closed on April 8, 2022. The result of this combined merger is $745 billion in assets under administration serving more than 15 million participants.

Ms. Pennell also briefly reviewed the SECURE Act 2.0 that has advanced to the Senate. She explained that the Senate Finance Committee has released an outline of its version of proposed retirement reform following passage of the Rise and Shine Act out of the Senate Health, Education, Labor, and Pension Committee. She provided a brief overview of the provisions from the Enhancing American Retirement Now (EARN) Act release by the Committee.

Ms. Pennell highlighted the current plan administrator access, the 2022 required minimum distributions, and the 2022 contributions limits.

In closing, Ms. Pennell provided the participation rate, total number of participants with balances, average participant account balance, activity summary by source and fund, investment diversification/utilization, asset allocations by age, asset percentage by age, number of terminated participants with balances, withdrawals/distributions, participant website usage, and total plan assets as of June 30, 2022.

In response to a question from Mr. Walley, Ms. Pennell explained that to her knowledge the Termination Agreement is in process with counsel, but she will ask for an update.

Chairman Fouts explained that based upon the County's transition date any assistance from Ms. Pennell is appreciated.

Ms. Pennell stated that she will request that Ascensus management expedite the Agreement and stated that she has enjoyed working with the Board and County staff.

RESULT:	**ACCOMPLISHED**

Supplemental and Non-Agenda Items

Motion To: **Amend the Agenda**

The Board voted to amend the agenda to add a supplemental item associated with the Wells Fargo Stable Value Fund Agreement.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Kelly Mickle, Board Member
SECONDER:	Carla Green, Citizen Member
AYES:	Fouts, Mickle, -, Farr, Green

6. 13276 Confirm Execution of Wells Fargo Stable Value Fund Agreement

The Board voted to confirm execution of an updated agreement associated with the Wells Fargo Stable Value Fund investment option.

RESULT:	**CONFIRMED [UNANIMOUS]**
MOVER:	Kelly Mickle, Board Member
SECONDER:	Cathy Farr, Employee Member
AYES:	Fouts, Mickle, -, Farr, Green

Comments

Comments

Chairman Fouts called for any further comments. There were none.

Schedule Next Meeting

Motion To: **Schedule the Next Meeting**

The Board voted to schedule the next meeting on Wednesday, November 9, 2022 at 9:00 a.m.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Michael Fouts, Chairman
SECONDER:	Cathy Farr, Employee Member
AYES:	Fouts, Mickle, -, Farr, Green

Adjournment

Motion To: **Adjourn**

The Board voted to adjourn the meeting.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Kelly Mickle, Board Member
SECONDER:	Carla Green, Citizen Member
AYES:	Fouts, Mickle, -, Farr, Green