



Board of Tax Assessors

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Regular Session

Minutes

770.254.2680

December 4, 2024

9:00 AM

Commission Chambers
37 Perry Street
Newnan, GA 30263

Board of Tax Assessors

Roll Call/Call to Order

Attendee Name	Title	Status
Mike Marchese	Chairman	Present
Charlene Barrow	Vice Chairman	Present
Mickey Rogers	Board Member	Absent
Beverly Ward	Board Member	Absent
Sanina Moreland	Board Member	Present
Dean Henson	Chief Appraiser	Present
Angie Pough	Deputy Chief Appraiser	Present
Cheri McKinney	Clerk	Present

The Coweta County Board of Assessors met in Regular Meeting Session on Wednesday, December 4, 2024.

Meeting Called to Order

Chairman Marchese called the meeting to order at 9:00 AM.

Regular Session

Approval of Agenda

1. Request Approval of the Agenda

Motion To: **Approve**

The Board voted to approve the agenda for the December 4, 2024, Regular Meeting Session.

RESULT: Passed (UNANIMOUS)

MOVER: Sanina Moreland
SECONDER: Charlene Barrow
AYES: Mike Marchese, Charlene Barrow, Sanina Moreland

Approval of Minutes

2. Request Approval/Execution of the Minutes from the Regular Meeting Session held on November 20, 2024

Motion To: **Approve**

The Board voted to approve the minutes from the Regular Meeting Session held on Wednesday November 20, 2024.

RESULT: Passed (UNANIMOUS)
MOVER: Charlene Barrow
SECONDER: Sanina Moreland
AYES: Mike Marchese, Charlene Barrow, Sanina Moreland

Unfinished Business

3. Update Regarding the Number of 2023 Superior Court Appeals and 2024 Appeals

Clerk McKinney explained that as of December 4, 2024, the following number of appeals have been filed:

- 2023 Superior Court - 1
- 2024 Superior Court - 1
- Withdrawn - 48
- Resolved - 1,005
- Hearing Officer - 4
- Board of Equalization - 416
- Arbitration - 0
- Active - 2
- 30 Day - 0

New Business

4. Request from Mr. Clint Roughton to Reopen 2024 Appeal

Clerk Cheri McKinney explained that staff received an email regarding Mr. Clint Roughton's request to reopen his appeal on Parcel #157-1230-001. Mr. Roughton stated he did not receive his 30-day notice to appeal. There has been no returned mail nor any response from Mr. Roughton in the 30-day period, and therefore, his appeal expired on October 24, 2024.

Motion To: **Deny**

The Board voted to deny reopening Mr. Clint Roughton's appeal.

RESULT: Passed (UNANIMOUS)

MOVER: Sanina Moreland

SECONDER: Charlene Barrow

AYES: Mike Marchese, Charlen Barrow, Sanina Moreland

5. Request Approval/Execution of Account Change Orders (ACO) and Waiver and Releases

Chief Appraiser Henson distributed the Account Change Order (ACO's) and Waiver and Release Forms for execution by the Board.

Motion To: **Execute**

The Board voted to Execute the Account Change Orders (ACO's) and Waiver and Release Forms

RESULT: Passed (UNANIMOUS)

MOVER: Charlene Barrow

SECONDER: Sanina Moreland

AYES: Mike Marchese, Charlene Barrow, Sanina Moreland

Chief Appraiser Dean Henson distributed the Change of Assessment Notice for Public Utilities from the Department of Revenue to be executed by the Board of Assessors.

Motion To: **Execute**

The Board of Assessors executed the Change of Assessment Notice for Public Utilities from the Department of Revenue.

RESULT: Passed (UNANIMOUS)

MOVER: Charlene Barrow

SECONDER: Sanina Moreland

AYES: Mike Marchese, Charlene Barrow, Sanina Moreland

Status Update

Chief Appraiser Dean Henson presented the following status updates:

- Dean Henson, Angie Pough, Keith Knight and Tammy Griffith attended a one-day GAAO seminar on HB 581 on December 2, 2024, in Macon.
- Tax Appraiser II position is open.
- Tax Appraiser II, Nick Stubbs last day is December 6, 2024.

Adjournment

Motion To: **Adjourn**

The Board voted to adjourn the December 4, 2024, Regular Meeting Session

RESULT: Passed (UNANIMOUS)

MOVER: Sanina Moreland

SECONDER: Charlene Barrow

AYES: Mike Marchese, Charlene Barrow, Sanina Moreland

Chairman

Read, approved, and adopted this
The 18th day of December 2024

ATTEST: _____
Clerk