



Newnan-Coweta County Airport Authority

115 Airport Road
Newnan, GA 30263
www.coweta.ga.us

Regular Session

Minutes

Shannon Zerangue
Fran Collins
770.254.2601

July 19, 2024

9:00 AM

Commission Chambers

Newnan-Coweta County Airport Authority

Call to Order

Attendee Name	Title	Status
Joe Rutkiewicz	Chairman	Present
Hank Moody	Vice Chairman	Present
Lee Moody	Secretary	Present
Edward Davidson	Authority Member	Present
James Amey	Authority Member	Present
Calvin Walker	Airport Manager	Present
Nate Schattner	Assistant Airport Manager	Present
Nathan Lee	Attorney	Present
Carlene Blount	Office Manager	Present
Fran Collins	Deputy County Clerk	Present

The Newnan-Coweta County Airport Authority met in Regular Meeting Session on Friday, July 19, 2024.

Meeting Called to Order

Chairman Rutkiewicz called the meeting to order at 9:00 a.m. and welcomed Chairman John Reidelbach from the Coweta County Board of Commissioners and Mayor Elizabeth Good from the Town of Sharpsburg.

Notification of Location of Rules

Chairman Rutkiewicz explained that the rules governing the meeting could be found on the County's website as well as on the table located in the lobby outside the meeting room.

Regular Session

Approval of Minutes

1. Request Approval of the Minutes from the Regular Meeting Session held on June 21, 2024

Motion to: **Approve**

The Authority voted to approve the minutes from the Regular Meeting Session held on Friday, June 21, 2024.

RESULT: Passed (UNANIMOUS)

MOVER: Edward Davidson

SECONDER: Hank Moody

AYES: Joe Rutkiewicz, Hank Moody, Lee Moody, Edward Davidson, James Amey

Consent Agenda

2. Confirm Execution of a Memorandum of Understanding Associated with Certification Procedures for Disadvantaged Business Enterprises

Chairman Rutkiewicz explained that a Memorandum of Understanding (MOU) with the Georgia Department of Transportation (GDOT) associated with Certification Procedures ensures compliance and adherence to the Disadvantaged Business Enterprises (DBE) programs that are in place.

In response to a question from Chairman Rutkiewicz, Assistant Airport Manager Nate Schattner explained that the MOU is executed every three (3) years.

Motion to: **Confirm**

The Authority voted to confirm execution of a Memorandum of Understanding (MOU) with the Georgia Department of Transportation (GDOT) associated with Certification Procedures for Disadvantaged Business Enterprises (DBE).

RESULT: Passed (UNANIMOUS)

MOVER: Edward Davidson

SECONDER: Hank Moody

AYES: Joe Rutkiewicz, Hank Moody, Lee Moody, Edward Davidson, James Amey

3. Confirm Execution of an Amendment to a Lease Agreement Associated with The Prop Stop Hangar, LLC

Chairman Rutkiewicz explained that at the meeting held on June 21, 2024, the Authority

voted to approve the assumption of an existing lease held by The Prop Stop Hangar, LLC for a box hangar located on the west side of the Airport by The Prop Stop Hangar 108, LLC. Staff is in receipt of the associated amendment to the Lease Agreement.

Motion to: **Confirm**

The Authority voted to confirm execution of an amendment to a Lease Agreement associated with assumption of an existing lease held by The Prop Stop Hangar, LLC to The Prop Stop Hangar 108, LLC.

RESULT: Passed (UNANIMOUS)

MOVER: Edward Davidson

SECONDER: Hank Moody

AYES: Joe Rutkiewicz, Hank Moody, Lee Moody, Edward Davidson, James Amey

Supplemental Agenda

There were no Supplemental or Non-Agenda items to be added for discussion.

Public Comments Regarding Items On the Agenda

Chairman Rutkiewicz called for comments regarding any items on the agenda. There were none.

New Business

Updates for the Authority

4. Update from the Airport Manager

Chairman Rutkiewicz expressed appreciation to the Assistant Airport Manager Schattner for taking on extra responsibility during this time.

Assistant Airport Manager Schattner provided updates regarding the following:

- Fuel sales
- Ongoing projects
- Receipt of Letters of Intent (LOIs)

Mr. Schattner expressed appreciation to the Coweta County Public Works staff for their assistance with the terminal ramp project.

In response to questions from the Authority, Mr. Schattner explained that the Airport is prepared for the fuel tank replacement project and will continue to sell fuel during the project. In addition, Taxiway C will reopen when Phase 2 of the ramp project begins.

5. Update from the Airport Sponsor

There were no updates provided from the Airport Sponsor.

6. Update from the Airport Engineer

Airport Engineer Phil Eberly provided updates regarding the following:

- Projects
- Tentative Allocation (TA) letters
- Land acquisition

Supplemental Items

There were no Supplemental or Non-Agenda items to be discussed.

Public Comments Regarding Items Not on the Agenda

Chairman Rutkiewicz called for comments regarding any items not on the agenda. There were none.

Executive Session - In accordance with O.C.G.A. § 50-14-4

Motion to: **Enter Into Executive Session**

The Authority voted to enter into Executive Session for the purposes of discussing real estate and litigation issues.

Members in attendance included Chairman Joe Rutkiewicz, Vice-Chairman Hank Moody, Authority Member Lee Moody, Authority Member Edward Davidson, and Authority Member James Amey. Staff members in attendance included County Administrator Michael Fouts, Assistant County Administrator Sandy Wisenbaker, Attorney Nathan Lee, Airport Manager Calvin Walker, Assistant Airport Manager Nate Schattner, Airport Consultant Dale Pepper, and Deputy County Clerk Fran Collins.

Chairman John Reidelbach from the Coweta County Board of Commissioners was also in attendance.

RESULT: Passed (UNANIMOUS)

MOVER: Edward Davidson

SECONDER: Hank Moody

AYES: Joe Rutkiewicz, Hank Moody, Lee Moody, Edward Davidson, James Amey

Regular Session

Motion to: **Return to Regular Session**

The Authority discussed real estate and litigation issues during Executive Session and voted to return to Regular Session.

RESULT: Passed (UNANIMOUS)

MOVER: Edward Davidson

SECONDER: Hank Moody

AYES: Joe Rutkiewicz, Hank Moody, Lee Moody, Edward Davidson, James Amey

Affidavit

Motion to: **Execute**

The Authority voted to execute an Affidavit and Resolution for Executive Session.

RESULT: (UNANIMOUS)

MOVER: Edward Davidson

SECONDER: Hank Moody

AYES: Joe Rutkiewicz, Hank Moody, Lee Moody, Edward Davidson, James Amey

Adjournment

Motion to: **Adjourn**

The Authority voted to adjourn the meeting.

RESULT: Passed (UNANIMOUS)

MOVER: Joe Rutkiewicz

SECONDER: Hank Moody

AYES: Joe Rutkiewicz, Hank Moody, Lee Moody, Edward Davidson, James Amey