



Newnan-Coweta County Airport Authority

Regular Meeting Session

115 Airport Road
Newnan, GA 30263
www.coweta.ga.us

Fran Collins
770.254.2601

Thursday, March 9, 2023

9:00 AM

Commission Chambers

~ Minutes ~

Call to Order

Attendee Name	Title	Status	Arrived
Joe Rutkiewicz	Chairman	Absent	
Hank Moody	Vice-Chairman	Present	
Lee Moody	Secretary	Present	
Janice Laws Robinson	Authority Member	Present	
Edward Davidson	Authority Member	Absent	
Calvin Walker	Airport Manager	Present	
Nate Schattner	Assistant Airport Manager	Present	
Nathan Lee	Attorney	Present	
Phil Eberly	Airport Engineer	Present	
Fran Collins	Clerk	Present	

The Newnan-Coweta County Airport Authority met in Regular Meeting Session on Thursday, March 9, 2023.

Meeting Called to Order

Vice-Chairman Hank Moody called the meeting to order at 9:01 a.m. and explained that Chairman Joe Rutkiewicz and Member Ed Davidson were unable to attend the meeting because of unforeseen commitments.

Notification of Location of Rules

Vice-Chairman H. Moody explained that the rules governing the meeting could be found on the County's website as well as on the table located in the lobby outside the meeting room.

REGULAR SESSION

APPROVAL OF THE MINUTES

1. Minutes of Thursday, January 26, 2023

The Authority voted to approve the minutes from the Regular Meeting Session held on January 26, 2023.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lee Moody, Secretary
SECONDER:	Janice Laws Robinson, Authority Member
AYES:	Hank Moody, Lee Moody, Janice Laws Robinson
ABSENT:	Joe Rutkiewicz, Edward Davidson

SUPPLEMENTAL AGENDA

Supplemental Agenda Items

There were no items to be added to the supplemental agenda for discussion.

PUBLIC COMMENTS-ITEMS ON THE AGENDA

Public Comments Regarding Items On the Agenda

Vice-Chairman H. Moody called for comments regarding any items on the agenda. There were none.

NEW BUSINESS

2. 13684 Request to Submit a Contract with GDOT Associated with Phase 1 of the Perimeter Fencing Project to the Board of Commissioners for Approval

Airport Manager Walker explained that in 2019 the Georgia Department of Transportation (GDOT) commissioned a Wildlife Hazard Site Visit Report that resulted in a recommendation of a ten (10) feet perimeter fence at the Airport. On June 17, 2022, the Airport received notice of a tentative allocation of federal funding assistance for a phased installation of an eight (8) feet perimeter fence for security and wildlife exclusion purposes. A bid opening was held on January 10, 2023 with Natural Enclosures Fence Company LLC of McDonough, Georgia as the lowest bidder. A contract with GDOT that includes grant funding of 75% state funds (\$278,894.63) for the base project of an eight (8) feet fence requires approval by the Board of Commissioners (Airport Sponsor). The Airport Sponsor will be responsible for the remaining 25% of grant funds (\$92,964.88) and for an additional \$45,995.50 (for a total of \$138,960.38) to bring the total height of the perimeter fence to ten (10) feet. GDOT will not participate in funding the additional recommended two (2) feet. [Airport Project # AP023-9000-40(077) PID - T007516]

Airport Engineer Phil Eberly explained that it is smart to have added the additional fence height.

In response to a question from the Authority, Mr. Eberly explained that Phase 1 will enclose all of the Airport from the end of East Aviation Way, through the woods by Alex Stephens Road, and back to where hangars begin. Phase 2 will include the area around hangars upon completion of construction, and a gate will be included for emergency access.

The Authority voted to approve submission of a contract with the Georgia Department of Transportation associated with Phase 1 of the perimeter fence installation project to the Board of Commissioners (Airport Sponsor) for approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lee Moody, Secretary
SECONDER:	Janice Laws Robinson, Authority Member
AYES:	Hank Moody, Lee Moody, Janice Laws Robinson
ABSENT:	Joe Rutkiewicz, Edward Davidson

3. 13697 Request Approval/Execution of Task Order # 18 with Lead Edge Design Group Associated with the Construction of Phase 1 of the Perimeter Fencing Project

Airport Engineer Eberly explained that Task Order # 18 with Lead Edge Design Group, Inc is associated with construction phase services of Phase 1 of the security and fencing project at the Airport, contingent upon execution of a contract with GDOT by the Board of Commissioners (Airport Sponsor).

In response to a question from the Authority, Mr. Eberly explained that the expected duration of the project is sixty (60) days.

The Authority voted to execute Task Order # 18 with Lead Edge Design Group, Inc in the amount of \$41,100 associated with the construction phase of Phase 1 of the security and wildlife fencing project at the Airport, contingent upon execution of a contract between GDOT with the Airport Sponsor.

RESULT: EXECUTED [UNANIMOUS]
MOVER: Lee Moody, Secretary
SECONDER: Janice Laws Robinson, Authority Member
AYES: Hank Moody, Lee Moody, Janice Laws Robinson
ABSENT: Joe Rutkiewicz, Edward Davidson

4. 13698 Request Approval/Execution of a Contract with Natural Enclosures Fence Company Associated with Construction of Phase 1 of the Perimeter Fencing Project

Airport Manager Walker explained that staff is requesting that the Authority retain Natural Enclosures Fence Co., LLC, as the lowest bidder, for Phase 1 construction of a ten (10) feet perimeter fence and installation of a 10-foot gate associated with Phase 1 of the security and wildlife fencing project, contingent upon execution of a contract with GDOT by the Board of Commissioners (Airport Sponsor).

The Authority voted to execute a contract with Natural Enclosures Fence Company, LLC in the amount of \$417,855.01 associated with Phase 1 of the security and wildlife fencing project, contingent upon execution of a contract with GDOT by the Board of Commissioners (Airport Sponsor).

RESULT: EXECUTED [UNANIMOUS]
MOVER: Lee Moody, Secretary
SECONDER: Janice Laws Robinson, Authority Member
AYES: Hank Moody, Lee Moody, Janice Laws Robinson
ABSENT: Joe Rutkiewicz, Edward Davidson

UPDATES FOR THE AUTHORITY

5. 13623 Update from the Airport Manager

Airport Manager Walker provided updates regarding the following:

- February 2023 financials
- Fuel sales
- Goins T-hangar project

Mr. Walker fielded a question regarding unbudgeted expenses related to design and explained that the Environmental Assessment and ramp design for the east side were placed erroneously in the operating line instead of capital expense and he will follow-up with the Finance department to have it corrected.

RESULT: ACCOMPLISHED

6. 13624 Update from the Airport Sponsor

Associate County Administrator Whitlock explained that on March 8, 2023 Commissioner John Reidelbach, Commissioner Bill McKenzie, Authority Chairman Rutkiewicz, Airport Consultant Dale Pepper, and County staff met with Mr. Dennis McEntire, State Transportation Board Member for Congressional District 3, to discuss capital project funding. Lastly, Mr. Whitlock gave a brief update on the WarDaddy hangar project.

RESULT: ACCOMPLISHED

7. 13625 Update from the Airport Engineer

Airport Engineer Eberly explained that GDOT is updating Airport property maps in-house. The initial draft version was received, corrections were made, and returned to GDOT for their review.

RESULT: ACCOMPLISHED

PUBLIC COMMENTS-ITEMS NOT ON THE AGENDA

Public Comments Regarding Items Not on the Agenda

Vice-Chairman H. Moody called for comments regarding any items not on the agenda. There were none.

EXECUTIVE SESSION - In accordance with O.C.G.A. 50-14-4

Exeuctive Session

There were no issues to be discussed in Executive Session.

ADJOURNMENT

Motion To: **Adjourn**

The Authority voted to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lee Moody, Secretary
SECONDER:	Janice Laws Robinson, Authority Member
AYES:	Hank Moody, Lee Moody, Janice Laws Robinson
ABSENT:	Joe Rutkiewicz, Edward Davidson