



Newnan-Coweta County Airport Authority

Regular Meeting Session

115 Airport Road
Newnan, GA 30263
www.coweta.ga.us

Fran Collins
770.254.2601

Thursday, April 22, 2021

9:00 AM

Commission Chambers

~ Minutes ~

Call to Order

Attendee Name	Title	Status	Arrived
Joe Rutkiewicz	Chairman	Present	
Hank Moody	Vice-Chairman	Absent	
Lee Moody	Secretary	Present	
Alan Starr	Authority Member	Present	
Janice Laws	Authority Member	Present	
Calvin Walker	Airport Manager	Present	
Nate Schattner	Assistant Airport Manager	Present	
Phil Eberly	Airport Engineer	Present	
Nathan Lee	Assistant County Attorney	Present	
Michael Fouts	County Administrator	Present	
Eddie Whitlock	Associate Administrator	Present	
Fran Collins	Clerk	Present	

The Newnan-Coweta County Airport Authority of Coweta County, Georgia met in Regular Meeting Session on Thursday, March 25, 2021.

Meeting Called to Order

Chairman Rutkiewicz called the meeting to order at 9:00 a.m.

Notification of Location of Rules

Chairman Rutkiewicz indicated the location of the rules governing the meeting.

APPROVAL OF THE MINUTES

1. Minutes of Thursday, March 25, 2021

The Authority voted to approve the minutes from the Regular Meeting Session held on March 25, 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lee Moody, Secretary
SECONDER:	Alan Starr, Authority Member
AYES:	Joe Rutkiewicz, Lee Moody, Alan Starr, Janice Laws
ABSENT:	Hank Moody

SUPPLEMENTAL AGENDA

Supplemental Agenda

There were no items to be added to the Supplemental Agenda for discussion.

PUBLIC COMMENTS-ITEMS ON THE AGENDA

Public Comments Regarding Items On the Agenda

Chairman Rutkiewicz called for comments regarding any items on the agenda. There were none.

NEW BUSINESS

2. 8205 Request to Set a Public Information Open House Meeting

The Authority voted to set a Public Information Open House (PIOH) on May 12, 2021 at 6:00 p.m. in the Commission Chambers located at 22 East Broad Street, Newnan.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lee Moody, Secretary
SECONDER:	Alan Starr, Authority Member
AYES:	Joe Rutkiewicz, Lee Moody, Alan Starr, Janice Laws
ABSENT:	Hank Moody

UPDATES FOR THE AUTHORITY

3. 8180 Update from the Airport Manager

Airport Manager Calvin Walker provided a brief update regarding Airport operations. He explained that staff utilized a ten (10) day free trial of a Foreign Object Debris (FOD*BOSS) airway sweeper, and it really worked well especially in the tie-down area. He would like to add the purchase of one to next years' budget in the FOD plan. He also informed the Authority members that Ms. Carlene Blount has been hired and has started in the position of the Airport Office Manager. He further explained that the Georgia Department of Transportation (GDOT) performed an inspection on April 16, 2021 and the preliminary reports look good. GDOT will compare this to the Light Detection and Ranging (LIDAR) report, and staff should receive the final report next week. He informed the Authority that tree clearing has begun on the Runway Protection Zone (RPZ) and runway 33. He expressed appreciation to Public Works Director Tod Handley and Road Division Director Ryan Phillips for their hard work on this project. He also explained that fuel costs have stabilized over the past few weeks and is hopeful that they will not spike. In closing he explained that flight operation numbers are down.

Chairman Rutkiewicz explained that he observed the FOD*BOSS in action and agreed that it did an excellent job removing the aggregate and cleaning the asphalt.

RESULT:	PRESENTED
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4. 8181 Update from the Airport Engineer

Airport Engineer Phil Eberly explained that the GDOT inspection occurs every two (2) years, and during the latest inspection there was some preliminary paperwork that GDOT requested. Lead Edge is preparing this paperwork related to the acquisition of easements to flag and remove trees not located on Airport property. He further explained that the Federal Aviation Administration (FAA) requires the Airport to submit a Disadvantaged Business Enterprise (DBE) plan for minority and female-owned businesses on the approved FAA list. When the Airport has FAA approved projects over a certain size, a percentage (based on project size) of DBE firms must work on the project. The plan is required to continue to receive FAA funding. Information regarding the DBE report and plan will be placed on the next meeting agenda for review by the Authority.

Authority Member Laws announced that she will be unable to attend the Public Information Open House on May 12, 2021.

Chairman Rutkiewicz explained that he will be in attendance and will provide feedback to Authority Members that are unable to attend.

Authority Attorney Lee explained that there is no requirement to advertise the Public Information Open House in the newspaper. However, if it is advertised, any or all Authority Members are legally allowed to attend.

RESULT: PRESENTED

PUBLIC COMMENTS-ITEMS NOT ON THE AGENDA

Public Comments Regarding Items Not on the Agenda

Chairman Rutkiewicz called for comments regarding any items not on the agenda. There were none.

EXECUTIVE SESSION

Executive Session

There were no issues to be discussed in Executive Session.

ADJOURNMENT

Motion To: **Adjourn**

The Board voted to adjourn the meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Lee Moody, Secretary
SECONDER: Janice Laws, Authority Member
AYES: Joe Rutkiewicz, Lee Moody, Alan Starr, Janice Laws
ABSENT: Hank Moody