



Newnan-Coweta County Airport Authority

Regular Meeting Session

115 Airport Road
Newnan, GA 30263
www.coweta.ga.us

Fran Collins
770.254.2601

Thursday, May 11, 2023

9:00 AM

Commission Chambers

~ Minutes ~

Call to Order

Attendee Name	Title	Status	Arrived
Joe Rutkiewicz	Chairman	Present	
Hank Moody	Vice-Chairman	Present	
Lee Moody	Secretary	Present	
Janice Laws Robinson	Authority Member	Present	
Edward Davidson	Authority Member	Present	
Calvin Walker	Airport Manager	Present	
Nate Schattner	Assistant Airport Manager	Present	
Nathan Lee	Attorney	Absent	
Fran Collins	Clerk	Present	
Carlene Blount	Office Manager	Present	

The Newnan-Coweta County Airport Authority met in Regular Meeting Session on Thursday, May 11, 2023.

Chairman John Reidelbach from the Coweta County Board of Commissioners and Ms. Sarah Jacobs, President of the Coweta County Development Authority, were also in attendance.

Meeting Called to Order

Chairman Rutkiewicz called the meeting to order at 9:00 a.m.

Notification of Location of Rules

Chairman Rutkiewicz explained that the rules governing the meeting could be found on the County's website as well as on the table located in the lobby outside the meeting room.

REGULAR SESSION

APPROVAL OF THE MINUTES

1. **Minutes of Thursday, April 13, 2023**

The Authority voted to approve the minutes from the Regular Meeting Session held on Thursday, April 13, 2023.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Edward Davidson, Authority Member
SECONDER:	Janice Laws Robinson, Authority Member
AYES:	Rutkiewicz, Moody, Moody, Laws Robinson, Davidson

CONSENT AGENDA

2. 13739 Confirm Execution of Underground Easements with Georgia Power Company

The Authority voted to confirm execution of underground easements with Georgia Power Company associated with properties located at 15, 25, 35, 55, and 65 Nation Drive.

RESULT:	CONFIRMED [UNANIMOUS]
MOVER:	Hank Moody, Vice-Chairman
SECONDER:	Edward Davidson, Authority Member
AYES:	Rutkiewicz, Moody, Moody, Laws Robinson, Davidson

PUBLIC COMMENTS-ITEMS ON THE AGENDA

Public Comments Regarding Items On the Agenda

Chairman Rutkiewicz called for comments regarding any items on the agenda. There were none.

SUPPLEMENTAL AGENDA

Supplemental Agenda

There were no items to be added to the supplemental agenda for discussion.

NEW BUSINESS

3. 13844 Request Approval/Execution of a Contract with GDOT Aviation for State Assistance Associated with Site Preparation and Paving a Portion of the Terminal Area Ramp and Taxiways

Chairman Rutkiewicz recognized Coweta County Chairman John Reidelbach, County Administrator Michael Fouts, and Mr. Dennis McEntire, District 3 Representative for the Georgia Department of Transportation's (GDOT) State Transportation Board, for their assistance with the terminal area ramp and taxiways project.

Airport Manager Calvin Walker explained that grant funding and a contract with GDOT are associated with Phase 1 (site preparation and paving) of a portion of the east side ramp and taxiway project. The ramp will service the new terminal building area, parking for the WarDaddy complex, and perhaps for the T-hangar site. He expressed appreciation to Commission Chairman Reidelbach, Administrator Fouts, and Associate Administrator Whitlock for their assistance with the project.

Chairman Rutkiewicz explained that grant funds will be utilized to extend the apron and in-kind labor (County forces, materials, and equipment) will be utilized as the local match.

Airport Engineer Phil Eberly fielded questions from the Authority regarding the scope of the project, utilization of grant funding and in-kind labor, deadlines, environmental assessments, design permitting, notice to proceed with construction, cost savings and the County provided in-kind labor.

Administrator Fouts explained that a request to the Board of Commissioners for consideration to utilize in-kind labor (County's forces, materials, and equipment) is necessary. In addition, County staff will coordinate a request to the Board of Commissioners to consider extension of East Aviation Way (a public road) to match the project hopefully using Special Purpose Local Option Sales Tax (SPLOST) funds.

In response to a question from the Authority, Administrator Fouts and Mr. Eberly explained that County forces are under the County's control, their uses on the project are highly defined and structured as part of grant funding, and there are no concerns with them performing the work.

Chairman Rutkiewicz explained that the Airport has been fortunate in the past to use in-kind labor (County forces, materials, and equipment) as the local match because it has been one of the Airport's best assets, and the quality of their work is phenomenal.

Member Janice Laws-Robinson expressed that she is very happy to receive in-kind labor

utilizing County forces.

The Authority voted to accept grant funding from GDOT Aviation in the amount of \$1,599,999.75, to submit a contract to the Board of Commissioners for consideration associated with Phase 1 of site preparation and paving of a portion of the terminal area ramp and taxiways, and to request use of County forces as in-kind labor for the project.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Edward Davidson, Authority Member
SECONDER:	Hank Moody, Vice-Chairman
AYES:	Rutkiewicz, Moody, Moody, Laws Robinson, Davidson

UPDATES FOR THE AUTHORITY

4. 13838 Update from the Airport Manager

Airport Manager Walker provided updates regarding the following:

- April 2023 financials
- Fuel prices/sales
- Goins T-hangar project
- Expected total number of airplanes at the airport after completion of the Goins project

Mr. Walker recognized Ms. Sarah Jacobs, President of the Coweta County Development Authority, for her hard work to recruit industry and in the relationship with the Airport.

Mr. Walker explained that the Airport will host a Young Eagles program on Saturday, May 13, 2023 from 10:00 a.m. until 2:00 p.m. The Young Eagles program was launched in 1992 and is dedicated to giving youth ages 8-17 their first free ride in an airplane and to introducing and inspiring kids in the world of aviation.

Mr. Walker explained that GDOT is now enforcing an independent engineering fee review for any grants over \$100,000, which will be performed by County Engineer Tod Handley.

In response to a question from Member Lee Moody, Mr. Walker explained that twenty (20) planes will be provided by the Experimental Aircraft Association's Chapter 6 located in Peachtree City for the upcoming Young Eagle program.

Chairman Rutkiewicz noted that Falcon Field in Peachtree City will close the beginning of June for runway striping and repair, an invitation has been sent to their tenants to utilize Newnan-Coweta County Airport if needed, and that the Airport will probably experience an increase in volume during that time.

Mr. Walker explained that Falcon Field will close for ten (10) days beginning on Tuesday, June 30, 2023.

RESULT:	ACCOMPLISHED
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5. 13840 Update from the Airport Sponsor

There were no updates from the Airport Sponsor.

RESULT: ACCOMPLISHED

6. 13839 Update from the Airport Engineer

Airport Engineer Phil Eberly explained that at the upcoming meeting in July, he will present final recommendations for the portion of the terminal area ramp and taxiways project to begin utilizing grant funds. He further explained that final adjustments will then be sent to GDOT for review and when a notice to proceed is received, construction can begin at any time. The Federal Aviation Administration (FAA) requested modified Categorical Exclusion (CATEX) documents which were completed over the last two weeks, and a notice of allocation should be received in June for the runway rehab and strengthening project from the last FAA Capital Improvement Plan (CIP). Lastly, he will be attending the Association of Georgia General Aviation Airports (AGGAA) in Augusta, Georgia this year, and recently attended the Association of County Commissioners (ACCG) Conference to distribute information about the Airport.

RESULT: ACCOMPLISHED**PUBLIC COMMENTS-ITEMS NOT ON THE AGENDA****Public Comments Regarding Items Not on the Agenda**

Chairman Rutkiewicz called for comments regarding any items not on the agenda. There were none.

EXECUTIVE SESSION - In accordance with O.C.G.A. 50-14-4**Executive Session**

There were no issues to be discussed in Executive Session.

ADJOURNMENT

Motion To: **Adjourn**

The Authority voted to adjourn the meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: Hank Moody, Vice-Chairman
SECONDER: Edward Davidson, Authority Member
AYES: Rutkiewicz, Moody, Moody, Laws Robinson, Davidson